

**PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN DELCO SCHOOL DISTRICT
2821 CONCORD ROAD
ASTON, PA 19014**

**Minutes of the Board of School Directors
OCTOBER 24, 2018**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, October 24, 2018, at 7:31 p.m. at the District Service Center pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

Catherine Hilferty
M. Colleen Powell
Bernie Seasock
Georgia Stone
Leon Armour

School Directors Absent:

Lisa Esler
Kate Denney
Dawn Jones
Kevin Tinsley

Others in Attendance:

Dr. George Steinhoff, Superintendent
Eric Kuminka, Assistant Superintendent
Tracy Marshall, Business Administrator
Sean Lilly, Director of Human Resources

MINUTES AND MONTHLY REPORTS

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the regular meeting of September 26, 2018 and the special meeting of October 17, 2018 as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Powell and seconded by Ms. Hilferty the motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix "3", it was resolved that the invoice listing for September 2018 – October 2018 as presented, be and is hereby approved.

Motion to approve the resolution was made by Ms. Hilferty and seconded by Mrs. Stone.

Voting Yea: All
Voting No: None

MINUTES AND MONTHLY REPORTS - Continued

3. **APPROVAL OF TREASURER'S REPORT** – Upon considering the draft Treasurer's Report attached hereto as Appendix "4", it was resolved that the Treasurer's Report of September 2018, as presented, be and is hereby approved.

Mrs. Powell presented the Treasurer's Report for September 2018.

Motion to approve the Treasurer's Report was made by Ms. Hilferty and seconded by Mrs. Stone the motion was unanimously approved.

STUDENT REPRESENTATIVES REPORT TO THE BOARD

Kyra Green and Ryley Marker commented on the following at Sun Valley with a great start to the school year:

- Volleyball Team is currently in a playoff game against Interboro.
- Turkey Bowl will begin at 10:30 a.m. on November 22nd.
- The Media Information Center (MIC) re-opened this week and looks great.
- During the in-service on November 5 & 6, mod classroom rotation will take place, moving teachers to the currently renovated classrooms.
- National Honor Society inductions took place on October 22nd.

ACCOUNCEMENTS FOR THE PUBLIC

President Armour announced, pursuant to Act 48 – Sunshine Act, prior to this meeting, the Board met in executive session to discuss legal and personnel issues.

COMMENTS BY MEMBERS OF THE BOARD

None

PUBLIC COMMENTS

PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS

GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

PUBLIC COMMENT:

None

ITEMS FOR BOARD ACTION

9.01 Personnel – Professional

(1) Extra Pay – Extended Employment

(a) CPR/AED Training of District Paraprofessionals

Clark, John – 4 Hours

King, Betsy – 4 Hours

(2) Appointments

Susan Koehler, Professional Employee, adjusted start date, effective 10/30/18

(3) Extra Duty Pay Assignments for the 2018/2019 school year

Rescissions:

Northley Athletics

Zachary Orenstein	Boys 7 th Gr. Basketball	10 Units @ \$291	\$2,910.
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Appointments:

Northley Athletics

Zachary Orenstein	Boys 8 th Gr. Basketball	12 Units @ \$291	\$3,492.
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(4) Professional Contract

(a) Rose Carroll, School Psychologist

(b) Nikole Lutteroty, Reading Specialist at Coebourn Elementary

(c) Kristie Pennoni, School Nurse at Pennell/Coebourn Elementary

9.02 Personnel – Classified

(1) Appointment

(a) David Nolan, part-time Security Guard @ \$12.00/hour, on call as needed, no benefits, effective 10/24/18.

(2) Retirement

(a) Maureen Pitner, Payroll Specialist, effective 2/15/19.

(3) Resignation

(a) Kathy Kowalski, Playground/Café Assistant at Aston, effective 11/15/18.

(4) Change of Status

(a) Janemarie Gill from Paraprofessional at Coebourn to substitute Classroom Assistant at \$11.00/hour, on call as needed, no benefits, effective 11/9/18.

References: Penn-Delco Budget 2018-2019; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

Following a motion by Mrs. Powell and seconded by Ms. Hilferty the above motions were unanimously approved.

Voting Aye: All

Voting No: None

ITEMS FOR BOARD ACTION - Continued

9.03 Parkside Elementary Engineering Proposal

MOTION: To ratify the engineering proposal from G. D. Houtman & Son, Inc. of Media, PA for site survey and as-built plan preparation for Parkside Elementary School parking lot.

9.04 Final Payment Access

MOTION: To approve the final payment application for Access Security Corporation, as presented below:

- (a) Northley Middle School, in the amount of \$11,339.40, which brings the total cost to \$30,238.40.

9.05 Residency Investigation Services Agreement

MOTION: To approve the service agreement with Jeanne Arabia, Private Investigator, as presented.

9.06 Special Education and Student Placement Agreements

9.06.01 MOTION: To approve the Agreement with Devereux Foundation for Student #23549, as presented.

9.06.02 MOTION: To approve the Settlement Agreement and Release for Student #34698, as presented.

9.07 Print Services Proposal

MOTION: To approve the proposal from Ricoh USA, Inc., to provide and maintain, including parts and supplies, networked printers district wide through PA Costars Contract #001-014, as presented.

9.08 Junior Class Trip to Busch Gardens & King's Dominion

The Sun Valley High School Administration requests permission for members of the junior class to travel to Busch Gardens and Kings Dominion in Virginia for the junior class trip. The students and chaperons will leave by chartered bus on June 1, 2019, and return on June 2, 2019.

MOTION: To approve the request as presented.

9.09 Disposal of Items

MOTION: To approve the disposal of vehicles, which are beyond repair, as presented below.

- 1995 GMC 3500 Truck - #57, mileage 70,000.
- 2001 E-250 Van - #46, mileage 95,000.

9.10 Maintenance Vehicles Purchase

9.10.01 MOTION: To purchase a new 2019 Ford Super Duty F250 Truck from Day Ford of Monroeville, PA, for an amount not to exceed \$41,041, in accordance with CoStars Contract 25-151.

9.10.02 MOTION: To purchase a new 2019 Ford Transit Van T-150 from Day Ford of Monroeville, PA for an amount not to exceed \$32,111, in accordance with CoStars Contract 25-151.

9.11 Budget Transfer

MOTION: To approve the transfer from Budgetary Reserve to the expenditure line item for Maintenance Vehicle replacement in the amount of \$73,152.

ITEMS FOR BOARD ACTION - Continued

9.12 DCIU Agreement – Supplemental Reading Instruction

MOTION: To approve the agreement with the Delaware County Intermediate Unit to provide supplemental reading instruction for the 2018-2019 school year, commencing September 14, 2018, as presented.

9.13 Safe Schools

MOTION: To approve the agreement with Scenario Learning to provide annual subscription to Safe Schools Training for District-wide personnel, as presented.

9.14 Neumann University License Agreement with Penn-Delco School District

MOTION: To approve the License Agreement between Penn-Delco School District and Neumann University to hold the Sun Valley High School graduation ceremonies at the Mirenda Center of Neumann University on Tuesday, June 11, 2019, as presented.

9.15 Food Services

MOTION: To accept the proposal from Carol H. Gilbert Consulting of East Pearl, PA to provide consulting services for the Food Service Management Company bid process as presented.

9.16 Board Policy – Adoption

MOTION: To approve Policy #806, “Child Abuse” as presented.

9.17 Crisis Go School Safety Planning and Communication Platform

MOTION: To approve the agreement with CrisisGo, Inc. for the provision of district-wide Online School Safety Planning, Training, and Communication Services, for an amount not to exceed \$10,500, as presented.

Following a motion by Mrs. Stone and seconded by Ms. Hilferty, motions 9.03 – 9.17 were unanimously approved.

Voting Aye: All

Voting No: None

COMMENTS BY MEMBERS OF THE PUBLIC

None

COMMENTS BY MEMBERS OF THE BOARD

None

ADJOURNMENT

Following a motion by Mrs. Powell and seconded by Ms. Hilferty, the Board adjourned by unanimous consent at 7:39 p.m.

Respectfully Submitted,



Tracy A. Marshall
Board Secretary

Next Meeting: Wednesday, November 14, 2018 – Study Session – Service Center - 7:30pm
Wednesday, November 28, 2018 – Business Meeting – Service Center - 7:30pm